

EEA West Balkan Summer School on 27-29 August, Vienna

1. LOCATION:

AUSTRIA TREND ANANAS 4****

Rechte Wienzeile 93-95 / Sonnenhofgasse 8-10

1050 Wien

Tel: +43 (1) 546 20

Fax: +43 (1) 545 42 42

e-mail: ananas@austria-trend.at

Location on Google map:

<https://maps.google.dk/maps?q=Austria+Trend+Hotel+Ananas&ie=UTF-8&hl=en>

1.2 How to get there from the airport:

Through this link you can download your travel plan from the Austrian Transportation Company:

http://efa.vor.at/wvb/XSLT_TRIP_REQUEST2?language=en

A travel plan is also attached to this e-mail.

2. MEETING:

Language format of the meeting: English

Attendance Requirements: the Summer School programme is designed for a 3 days intensive course, presence for the whole 3 days is required.

During the Summer School you will have tea/coffee/biscuits available according to agenda's breaks. Lunch will also be served at the restaurant of the hotel.

Equipment: You are requested to bring your own laptop as the sessions will also foresee practical trainings. Please inform us beforehand if you cannot bring any laptop with you.

3. Dinner on 27th

We have planned to have a dinner all together on 27th. The dinner will be served at the hotel at 19.00 after a short aperitif at 18.30

The dinner will be 3 courses and include 1 non-alcoholic drink. A vegetarian option in the menu is foreseen. The group will have exclusive use of the restaurant for the dinner.

6. REIMBURSEMENT

Please hand in to Milan Chrenko your application for reimbursement, duly filled in and signed, and remember to sign the attendance list each meeting's day.

5. Assistance

Milan Chrenko, EEA, mobile: +45 23 64 66 45, milan.chrenko@eea.europa.eu