

Eionet Group for Communications – Annual meeting 2023

7-8 September 2023, European Environment Agency, Copenhagen, Denmark

Practical information guide

Programme

The meeting will take place at the **European Environment Agency** (EEA) from Thursday 7 September at 09.00 to Friday 8 September at 13.30. A full meeting agenda and other documents are available on the [Eionet Forum](#). See the 'Networking events' section below for more details on the evening programme.

Accommodation

A block booking for the meeting participants has been made at [Hotel Wakeup Copenhagen](#).



[Hotel Wakeup Copenhagen](#)

Borgergade 9
1300 Copenhagen K

Reception tel.: +45 4480 0000

E-mail: borgergade@wakeupcopenhagen.dk

Closest metro station: **Kongens Nytorv**

The hotel is a 5 minutes' walk from Kongens Nytorv metro and the main shopping street, Strøget.

[Copenhagen Airport](#) is about 9 km away.

Figame has confirmed individual reservations upon receiving participants' tickets and hotel order forms. Hotel rooms are paid by Figame directly. Expenses other than the room rate (e.g.: minibar, phone calls etc.) are to be paid by participants upon checkout.

Check-in & check-out times

Check-in time: from 15.00 onwards

Check-out: by 11.00

Internet access

Hotel Wakeup Copenhagen offers free internet access all over the hotel and all you have to do is to ask for a code at reception.

Breakfast

Breakfast is served in the hotel restaurant from 06.30 to 10.00 from Monday to Friday and from 07.00 to 10.30 on weekends.

How to reach Hotel Wakeup Copenhagen from Copenhagen Airport

The metro runs direct from the airport to Kongens Nytorv, where the EEA is located, and from there it is a short walk to the hotel.

The metro station in the airport is located at the very end of Terminal 3. Once exiting the baggage reclaim area, walk straight ahead, pass the train ticket office, up the escalators, or take the elevator up to level 1 by following the metro signs. The travel time to Kongens Nytorv is approx. 20 minutes. The metro operates at 4-6 minutes' intervals during the day and evening hours and every 15 minutes during the night.

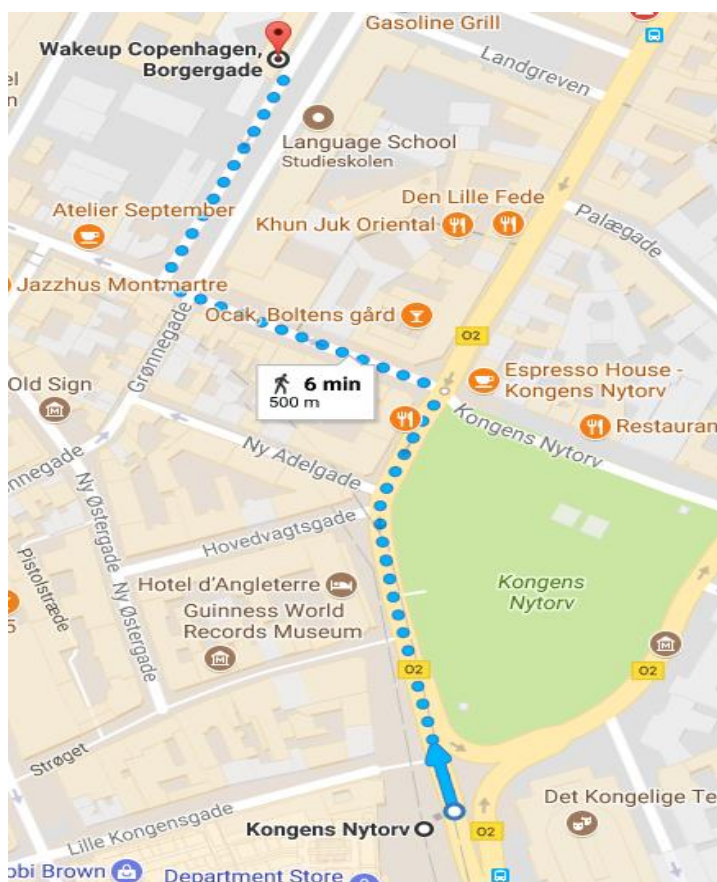
Tickets

Tickets for the metro are available at the metro station and at the ticket sales counter in Terminal 3, or via the App **DOT mobilbilletter**. You need a **3-zone ticket to Kongens Nytorv** (ticket price is approx. 30 DKK ~ 4.83 EUR). Please note that the ticket machines do not accept notes, only coins and cards such as the Dankort, VISA, etc. For a detailed trip plan you can use <http://www.rejseplanen.dk/bin/query.exe/en>.

The metro does not provide a Wi-Fi service.

We do not advise the use of taxi, as it expensive and may possibly double your transfer time.

From Kongens Nytorv metro station to Hotel Wakeup Copenhagen (Borgergade 9)



When exiting Kongens Nytorv metro station head north towards Lille Kongensgade

Turn left onto Gothersgade

Turn right at Borgergade and you can see the hotel on your left hand side

Meeting venue

The meeting will take place at the [European Environment Agency \(EEA\)](#). You will be registered in advance for entrance to the building, as long as you have registered for the meeting through the Eionet portal. You will receive your name badge upon registration at the EEA. Please remember to bring your ID with you.

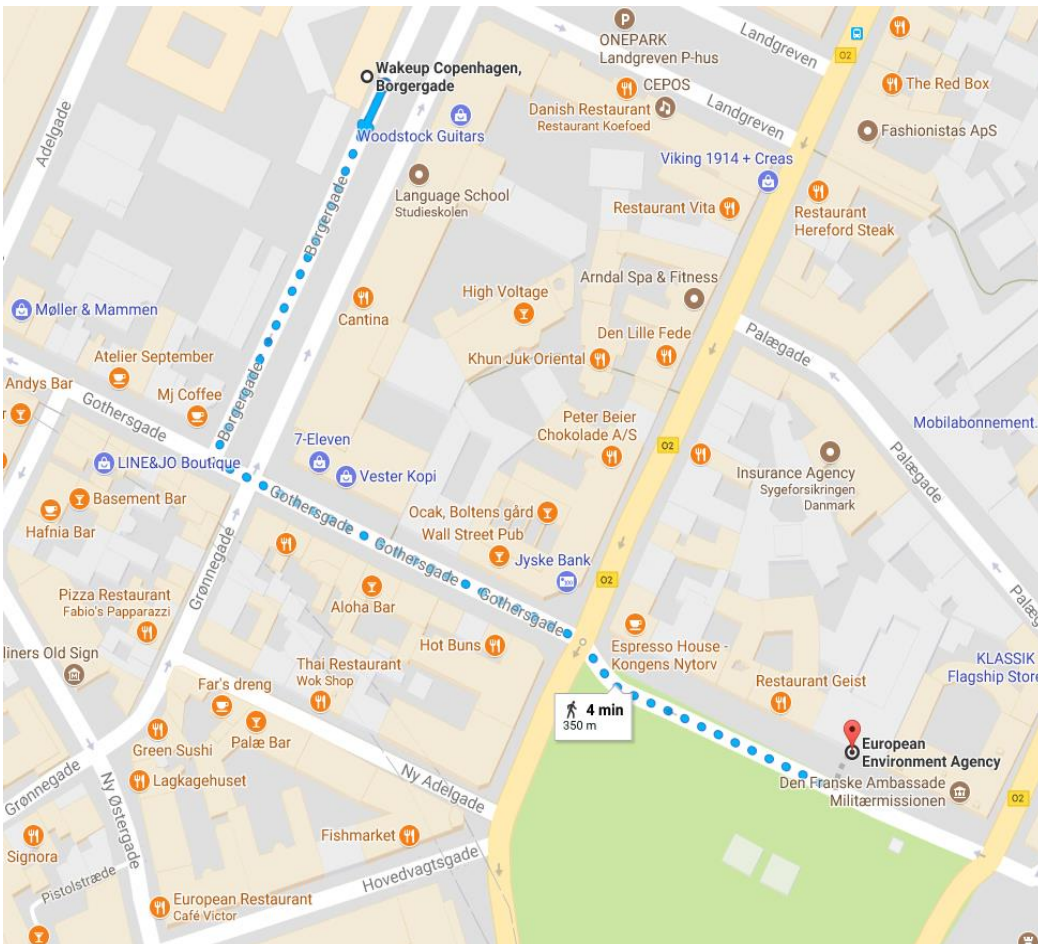


[European Environment Agency \(EEA\)](#)

Kongens Nytorv 6
1050 Copenhagen K

Closest metro station: **Kongens Nytorv**

From Hotel Wakeup Copenhagen to the European Environment Agency



Head southwest on
Borgergade toward
Gothersgade

Turn left onto Gothersgade

Continue straight onto
Kongens Nytorv

We have included instructions from Wakeup Hotel, as the majority of the participants are staying there. However, you are welcome to contact us if you require any additional assistance or information.

Returning to Copenhagen airport from the EEA

The meeting ends on Friday at lunchtime and, depending on your flight times, you may want to go directly to the airport from the EEA. The metro runs directly from Kongens Nytorv metro to the airport – please see the section on page 2.

NB: Due to new rules all passengers who are crossing Schengen borders will have their passports scanned and checked in Copenhagen Airport. Therefore, we kindly ask those of you travelling from and to non-Schengen countries to allow extra time for this check.

Networking events

Wednesday evening (6 September)

We will gather informally the evening before the meeting starts for a social event followed by a dinner, paid by the EEA. If you are arriving in the afternoon, you are very welcome to join. Prior registration for the dinner is necessary.

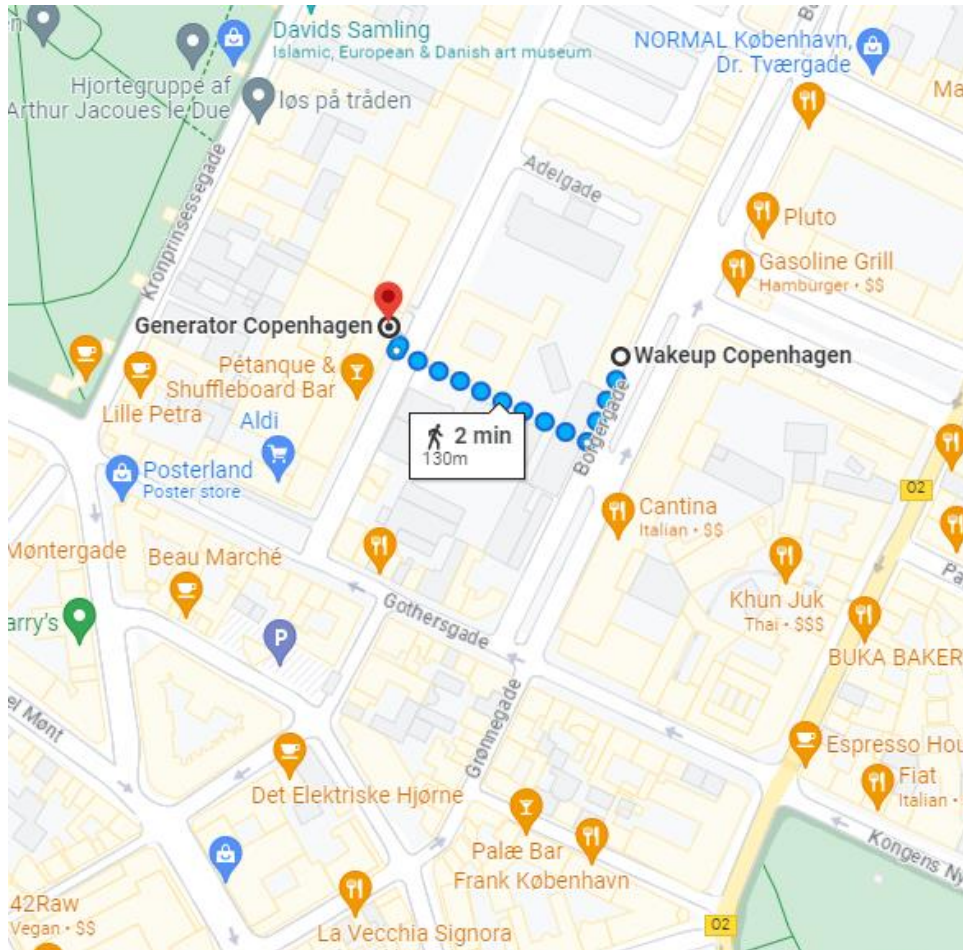
The plan is as follows:

17.15 - 17.20 – Meet in the lobby at WakeUp Copenhagen

17.30 - 18.30 – Networking and a couple of games of pétanque at [Pétanque Bar](#) (located on the first floor of the Generator Hostel)

18:30 - 20:30 Dinner at Generator

If you are arriving after the networking/social event yet in time for the dinner, please use the map below to find your way to the [Pétanque Bar](#) (located on the first floor of the Generator Hostel).



Thursday evening (7 September)

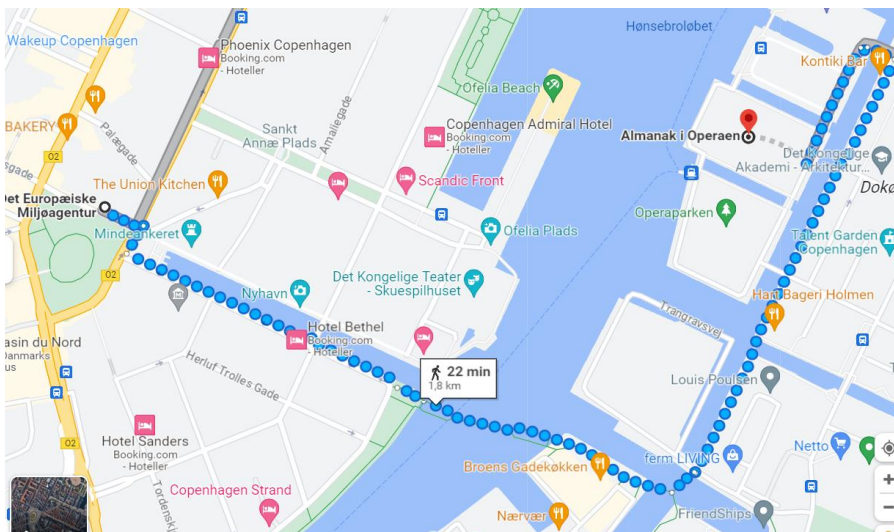
After the first day of the meeting, we will head to the restaurant for the official dinner, courtesy of the EEA, which will take place at [Almanak I Operaen](#) (located at the Opera House). Prior registration for the dinner is necessary.

The schedule for the evening is:

- 16.45 – The meeting ends at the European Environment Agency, time to pass by the hotel
- 17.30 – Meet in front of the EEA to depart for Opera House
- 18.00 – Dinner at Almanak I Operaen
- 21.30 – Departure from the restaurant to the hotel (by foot)

Please see how you can get from the hotel to the dinner venue. The walk takes around 25 minutes and comfortable shoes are recommended.

Getting from Hotel Wakeup Copenhagen to Almanak i Operaen, Ekvipagemestervej 10, 1438 København



We are meeting in front of the EEA at 17.30

If you don't remember how to get there from Wake up Hotel simply:

Head southwest on Borgergade toward Gothersgade

Turn left onto Gothersgade then EEA is straight ahead.

Once we meet, we will head towards the restaurant Almanak I Operaen and then the directions are as follows:

Walk towards Nyhavn. Cross the road and walk on opposite side of it.

Continue to the end and walk over 'The kissing' bridge 😊

Continue straight and walk over another small bridge.

Turn left towards Fabrikmestervej

Continue straight on Ekvipagemestervej. Destination will be on the right.

Passport and visa requirements

Participants are responsible for checking possible visa requirements and making their own visa arrangements before departure, including visa for transit or stopover. Early contact with the Danish embassy or consulate in your country is strongly advised. For more information, please view the list of Danish representations abroad: <https://www.embassypages.com/denmark>.

NB: Due to new rules all passengers who are crossing Schengen borders will have their passports scanned and checked in Copenhagen Airport. Therefore, we kindly ask those of you travelling from and to non-Schengen countries to allow extra time for this check.

Area and practical information

Copenhagen

Copenhagen is the capital and most populous city of Denmark. The city has a population of 809.314 (as of July 2022). Copenhagen is situated on the eastern coast of the island of Zealand; another small portion of the city is located on Amager, and is separated from Malmö, Sweden, by the strait of Øresund. The Øresund Bridge connects the two cities by rail and road. The city is the cultural, economic and governmental centre of Denmark; it is one of the major financial centres of Northern Europe with the Copenhagen Stock Exchange. Copenhagen's economy has seen rapid developments in the service sector, especially through initiatives in information technology, pharmaceuticals and clean technology.

Time zone

The time zone in Denmark is the Central European Time (CET).
Denmark is GMT/UTC + 2h during Daylight Saving Time

Weather

We hope for nice weather, **but be ready for anything from 10 to 20°**, and rain is always possible. We recommend consulting the [weather forecast for Copenhagen](#) before you leave. It is highly recommended that you bring your own rain clothes and umbrellas. Also be ready for **a bit of** walking for the Thursday dinner – the highest heels available may not be your best option that night.



Money

Currency: The Danish official currency is kroner. 10 DKK is approximately 1.34 euro.

Currency exchange: You can exchange money at banks, which are open from 10.00 to 16.00 Monday to Friday (18.00 on Thursdays); at currency exchange offices and at automatic currency exchange machines (currency sale transactions only).

ATMs: ATMs are to be found around banks and in many busy public places, such as at the airports, in train stations, around banks and in shopping centres.

Credit cards: We recommend using credit/debit cards – 98% of shops and service facilities will accept cards. For more information, and where to exchange currency, please see this [site](#).

Tipping: In Denmark, tipping is appreciated by service staff and tips in Denmark should be in the 6-10% range of your total bill. When you tip in Danish restaurants, you can leave your tip by rounding up the amount of the bill. Note that taxi drivers may receive a tip that is a little higher.

Taxes: Prices include VAT.

Drinking water

The tap water in Denmark is of excellent quality. You can drink tap water from anywhere as long as nothing else is stated. Bottled water can be bought in supermarkets, kiosks, gas stations and delis.

Electricity



In Denmark, sockets are designed according to the European standards (two-pin sockets/type F) and they are supplied with 220 volts.

Embassies and consulates

Denmark hosts lots of embassies and consulates that can help, in case of need, to solve any administrative, legal, medical problem or any other emergency. For more information on the national representations, see <https://www.embassypages.com/denmark>.

Emergency numbers

Police, fire brigade, ambulance: 112

Non-emergency police: 114

Medical helpline: 1813

Health

You can find a list of emergency wards [here](#).

Languages

The most common foreign languages spoken in Copenhagen are English, German and French.

Working hours

Metro: Every day, 24-hour service

Buses: Every day, 24-hour service

Banks: Banks in Copenhagen are open from 10.00 to 16.00 on weekdays and closed on Saturdays and Sundays. Some banks are open until 18.00 on Thursdays.

Shopping centres: Monday-Saturday 10-20

Shops: Monday-Friday 10-18 and Saturday 9-15

Embassies: Monday-Friday. The opening hours vary and can be seen [here](#).

Post offices: Monday-Friday 8.30-19.00

Pharmacies: Monday- Friday 9-17.30. Also 24-hour service.

Meal times: Lunch: 12-14. Dinner: 18-20

Mobile phone

In Denmark there are four mobile phone operators – Telia, 3, Telenor and TDC - which have roaming agreements with most international mobile phone companies and provide users with a good coverage nationwide.

Country code

The country dialling code for Denmark is **+45**.

Smoking rules:

For the comfort and well-being of all participants, please be aware of the smoking regulations in place. Smoking, including the use of e-cigarettes, is strictly prohibited indoors, including in public spaces, workplaces, and public transportation. Designated smoking areas are available for those who wish to smoke, usually located outside and away from building entrances. Please adhere to these regulations to ensure a respectful and pleasant environment for all attendees.

Copenhagen Visitor Service (tourist information)

Address: Vesterbrogade 4

Tel: +45 70 222 442

Opening hours (1 Oct-30 Nov): 9.00–17.00 on weekdays, 9.00-16.00 on Saturdays

Official website: <http://www.visitcopenhagen.com/copenhagen-tourist>

Copenhagen Airport

Customer service: +45 32 31 32 31

Assistance

Questions about the meeting can be directed to:

Ahmet Goktas

Tel.: +45 5120 8369

Ahmet.Goktas@eea.europa.eu

Evangelos Arampatzis

Tel.: +45 27519583

E-mail: evangelos.arampatzis@eea.europa.eu

Leeanne Galea

Tel.: + 45 5120 1673

E-mail: Leeanne.Galea@eea.europa.eu

Figame Travel (travel agency) contact details:

Web: Corporate Travel - figame.com

Email: corporate@figamegroup.com

Emergency 24hr phone: + 30 694 9745 646

Copenhagen metro map

