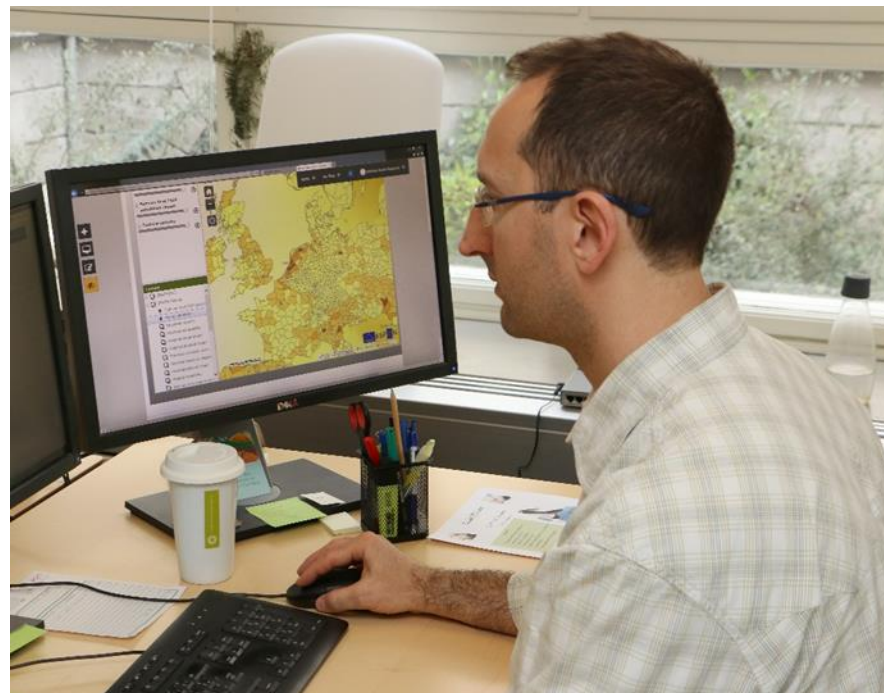


Second Climate-ADAPT Webinar

16 December 2015,
Copenhagen

**Topic 3: Provider perspective:
Submission of information
on research projects to the EEA**
Kati Mattern (EEA)



Workflow for the submission to the „Research projects“ page

Step 1:
Get in touch with EEA/ ETC CCA about your project individually

Step 2:
Prepare project description offline
Expected content: descriptive text in easy understandable language (word document), links for the most relevant project results guidance available on Eionet forum*

Expected resources: 0.5 PD

Step 3:
Upload submission to Eionet forum

Step 4: If needed revise document according to EEA/ETC CCA feedback

Step 5:
Publication of content by EEA



The screenshot shows the Climate-ADAPT website interface. At the top, there is a navigation bar with the European Commission and EEA logos, the text 'Climate-ADAPT European Climate Adaptation Platform', and a search bar. Below the navigation bar is a menu with categories like 'Home', 'Adaptation information', 'EU adaptation policy', 'Countries, regions, cities', 'Tools', 'Links', 'Search the database', and 'Newsletter'. A secondary menu lists various topics such as 'General', 'Adaptation strategies', 'Observations and scenarios', 'Research projects', 'Vulnerabilities and risks', 'Uncertainty guidance', and 'Adaptation options'. The main content area is titled 'Research projects' and contains text about the range of research projects, links to the CLIMATE-ADAPT database, national adaptation strategies, and the INFODASE network. It also mentions a catalogue of FP7 projects and lists highlighted projects: ClimateCost, CLIMSAVE, MEDIATION, and ECONADAPT. A 'Share your information' button is visible at the bottom of the content area. The footer features the logos of the European Commission and the European Environment Agency.

Workflow for the submission to the „Research projects“ page

Publicly available link on Eionet forum (Sharepoint functionality):

<http://forum.eionet.europa.eu/nrc-climate-change-adaptation/library/collaborating-tools/climate-adapt-submissions-research-projects-pages/>

- Upload file
- Versioning system
- Easy notification



Work flow to submit content to the Climate-ADAPT database

Step 1) User authentication

- Obtain EIONET LDAP account from Eionet helpdesk (expected waiting time up to 3 days)

Step 2 Offline preparation of metadata

- possible option to prepare metadata for 19 metadata categories

Step 3: Online submissions of content:

Expected content:

- 19 metadata categories (including 11 free text fields and 5 tick boxes)

Expected resources for the provision of metadata for an item:

- 0.25 PD's

Step 4: Possible revision of an submitted item

If needed, based on ETC/CCA review

