



WISE 1 emissions reporting webinar 2023

Specific privacy statement

The personal data you provide for the purpose of your participation to the above-mentioned webinar, is processed in accordance with regulation (EU) No 2018/1725¹ of the European Parliament and of the Council of 23 October 2018.

The webinar and the associated processing operations are under the responsibility of the EEA Programme “Biodiversity, Health and Resources”, acting as data Controller, regarding the collection and processing of personal data.

1. Purpose(s) of the processing

Your personal data is collected and further processed for the purposes of coordinating, organising and managing the webinar; this includes in particular:

- The creation of contact lists, the dispatch of invitation letters, the establishment of participants attendance lists, the drafting and publication of minutes and/or reports, news and action lists, the management and publication of feedback survey, the creation and management of mailing lists for future meetings
- presentations, and audio and video recording of speakers and participants in the context of the webinar and for communication and education purposes, minute-taking and knowledge-sharing; you may request to opt-out if you prefer your image is neither recorded nor published.

2. Recipients of the data processed

For the purposes detailed above, access to your personal data is given to the following persons, without prejudice to a possible transmission to the bodies in charge of monitoring or inspection tasks in accordance with European Union law:

- EEA staff responsible and EEA contractors acting as processors under the data protection legislation for the organisation and management of the webinar;
- In order to keep the network of participants operational, the report/minutes of the webinar is shared between the participants and distributed to all organisations represented in the webinar;
- the participants in the webinar and other experts/reporters nominated by the countries will have access to the video recording.

Documents and material produced in relation to the webinar may also be disclosed to the public subject to the provisions contained in Regulation (EC) No 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to documents.

No personal data is shared with third parties for direct marketing purposes.

¹ OJ L 295/39 of 21.11.2018.

3. **Categories of data processed**

The only personal data collected and further processed is the information you provide in connection with your participation to the webinar. The information may relate to all or part of the following data: your title, name, professional contact details (e-mail address, telephone number(s) (direct and mobile), employer's name and address). Audio and video recording of speakers and participants, presentations of speakers could be published in the context of the webinar or for communication and education purposes for six months.

4. **Right of access and rectification**

You have no direct access to the data stored. If you wish to verify, modify or delete any of your personal data, you should address your request in writing by email using the contact information specified in the invitation to the relevant webinar. Any request for access or rectification of personal data shall specify explicitly the object and purpose(s).

Special attention is drawn to the consequences of a request for deletion, which will imply that any possibility to contact you will be lost.

5. **Legal basis**

The processing of your personal data is necessary for the performance and support of the numerous tasks carried out by the EEA as mandated by Regulation (EC) No 401/2009 of 23 April 2009 on the EEA and Eionet, and in particular Article 2 thereof, and for the internal management and functioning of the EEA.

6. **Data retention**

Your personal data is kept as long as necessary for the purposes of the organisation and management of the related webinar, as well as for any follow-up actions the webinar may entail.

Photographs/pictures, presentations, audio and video recording of speakers and participants in the context of the webinar and for communication and education purposes will be kept for three months in accordance with the EEA guidelines on video recordings.

7. **Right to appeal**

You are entitled to have recourse at any time to the European Data Protection Supervisor (<https://edps.europa.eu>; edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the EEA.

You may also contact the EEA's Data protection Officer (DPO) in case of any difficulties relating to the processing of your data at the following email address: DPO@eea.europa.eu.